

SCHOOLS FINANCIAL SERVICES

MAY 2022 NEWSLETTER

New Helpdesk Number

We previously advised that our Helpdesk Phone number would be changing, this has now happened.

Please update your records and ensure you use our new number to contact us: 03301 651 001.

SFS Training

We have a number of courses still available for the Summer term which are available to book on.

Some of these are:

- Introduction to School Finance
- Embedding Finance in your School Improvement Plan
- BPS Budget Monitoring
- BPS Payroll Reconciliation
- Financial Controls
- FMS6 Healthcheck

There is a course suitable for everyone. All of our programmed training is free to Kent Maintained Schools, but it is also available to Academies and Medway schools (although not all is applicable). For further information on this, please email schoolsfinancialservices@theeducationpeople.org

To view a full list of courses or to book onto them, please visit [CPD Online](#).

Our Autumn term courses will be available later this month, so keep an eye out for these!

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Academies Budget Forecast Return (BFR)

The DfE have added the Excel workbooks to the academies budget forecast return [GOV.UK](#) page. The workbooks are an aid to help users prepare for completing the online form.

There are 2 workbooks this year. You can choose between a single page format or a new multi-page format that mirrors the layout of the BFR form. Both versions have the same validations and questions; these are identical to the BFR online form.

Finance Information Group

We're running a Finance Information Group (FIG) on the 8th June, the Course code is SCH 22/510 (Closing date for bookings is 3 June).

Bookings received after this date won't be processed, therefore please book on as soon as possible and ensure your CPD Leader approves the booking prior to this date, to avoid disappointment.

An agenda will be circulated closer to the date of the Finance Information Group.



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School Led Tutoring Update

The DfE have announced an update and an increase to the [School Led Tutoring Grant](#).

They have said that “From May 2022 until the end of the academic year, funding allocations will be increased by 16 percentage points from 60% to around 76% of pupils that are eligible for pupil premium in years 1 to 11. This is additional funding for schools to deliver tuition within the 2021 to 2022 academic year. The number of pupils will be rounded to the nearest whole number.”

As a result of this, the School Budget team has updated the Reckoner within [Kelsi](#).

Key things to note are:

- The increase to 76% has not been applied to future years
- The current year numbers have been added, so the need to add them has been removed as allocations are now final.

COVID Workforce claim form

The COVID-19 workforce fund claim form is now open. Eligible schools and colleges can now submit a claim for the cost of absences over a threshold experienced between Monday 22 November 2021 to Friday 8 April 2022.

The ESFA have published [guidance](#) on how to complete the claim form. The deadline for submitting a claim is 11:59pm on Tuesday 24 May.

Further information the COVID-19 Workforce fund is available via the guidance for [schools](#) and [colleges](#).

Teachers Pension & Pay Grants

The ESFA have published the Teacher' Pension Employee Contribution Grant ([TPECG](#)) [allocations and conditions of grant](#) for financial year 2022 to 2023, for those institutions that continue to receive this as a separate grant.

They have also published the Teachers' Pay Grant ([TPG](#)) [allocations and conditions of grant](#) for financial year 2022 to 2023, for those institutions that continue to receive this as a separate grant.

This is for the first instalment of these grants which covers April 2022 to August 2022.

The grants are based on the published per pupil rates set out in the updated [TPG](#) and [TPECG](#) methodology.

