

SCHOOLS FINANCIAL SERVICES

JUNE 2021 NEWSLETTER

Summer Finance Information Group

The Summer FIG will be held virtually on the morning of 9 June 2021.

If you have not booked your place and wish to do so, please ensure you book a place via [CPD Online](#). If you are unable to book a place, please contact Schools Financial Services as soon as possible.

Digital Education Platform

The Department of Education has extended its [digital education platform programme](#) for a further 12 months. Applications can be made for Government funded support until the end of March 2022.

Find out more about the programme [here](#) and read how one school is making the most of their remote education platform [here](#).

Helpdesk Closure

Please note that the Helpdesk will be closed on 8 June between 9am and 1:30pm.

In This Issue

- Summer Finance Information Group
- Digital Education Platform
- Training Webinars
- Onecard Update
- Nursery Provisions
- BCM Excess
- Spring Data Collection
- Helpdesk Closure

Training Webinars

The Summer Term training programme is available on CPD Online and is available for course bookings.

- Budget Monitoring
- Payroll Reconciliation - BPS Users
- Introduction to School Finance
- Various FMS6 Courses
- Senior Leaders
- Financial Controls
- Improving the Quality of School Monitoring

These courses are free to all Kent Maintained Schools and Medway Schools and Academies who purchase the Core Financial Support Package.

If you're interested in attending, ensure you have booked your place via [CPD Online](#).



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Onecard Update

Schools Financial Services and NatWest are in full flow of processing onecard applications. Some of you may have already received your new cards and pins in the post, if you haven't, these should start arriving over the next few weeks as we get them checked and over to NatWest for processing. Please ensure you're using the new cards instead of the current ones as soon as you receive them. Paper statements will be arranged in the first instance for these cards while we get everyone set-up on Smart Data.

FMS6 Procedure Note 6A is now available, of which you should have received in the 'SFS Update 25 May 2021'. This will aid in processing the transactions within FMS6.

Webinars will be arranged for June and July which will cover the use of the Smart Data platform, once the dates for these are confirmed, we'll let you know.

Subscribe

If you want to know when the Newsletter is available each month, subscribe via The Education People website.

Nursery Provisions

Fees for additional hours of nursery provision paid for by parents should now be coded to I12 as per the CFR 2021-2022 Framework [Click Here](#).

BCM Excess

For those schools that advised the returns team that their excess BCM would be spent on Capital projects, a letter is due to be sent out shortly requesting copy invoices for the expenditure as and when the projects are completed. If the plans for the excess BCM funds have since changed and capital project listed are not going ahead please respond to the letter giving details of your new alternative plans.

Spring Data Collection

We are hoping to send out the data collection returns by the end of June. Could we please ask that schools return the form to advise us of any changes so that we keep our customer information up to date and ensure that you all receive important communications. We would ask schools with no changes to still email back the return to confirm all the data held is correct.

